

Welcome to Step Ahead Tools Training! We are excited to have you join us!

Step Ahead Tools Training was designed to ensure that every Realtor fully understands all of the many tools provided to them in the Realty One Group system. These tools, along with the training, mentoring, and coaching you will receive in our other Step Ahead Training Programs will provide you with everything that you need to be a top producing Realtor®.

In addition to learning ROG Beyond's robust tools, this curriculum also covers contract training. The student will master writing a contract, addendums, listing agreements, how to use the multiple listing service, Skyslope, and other tools.

Step Ahead Training Academy's curriculum has been designed by industry experts led by a curriculum writer with an MBA in Marketing and a PhD in Organizational Leadership. The learning paths use a proven system to teach real estate agents everything they need to know and do on a daily basis to be successful. Success in the program comes from the agent fully immersing themselves into the training and completing the courses as well as the activities assigned during the program.

Buckle up and let's begin the journey of making you one of the industries top producing agents. You will get out of this program what you put into it. Give us your 100% just as we are committed to giving 100% to you and watch success happen!

Again, we are delighted to welcome you into the Realty One Group Beyond family! Let's work hard and reach your goals!

To your Success!



William M Zeltman III, PhD, MBA
Broker Manager

Step Ahead Tools Training Syllabus

Week 1:

Date Completed

Monday:

Contract Writing 101**

New Agents Starter Kit*

Friday:

ONE Tool Chest – Liveeasy*

Week 2:

Monday:

Addendum Training**

Friday:

ONE Healthcare System*

Week 3:

Monday:

Listing Agreement 101**

Friday:

ONE Tool Chest – ONE Future*

Week 4:

Monday:

Skyslope Training 101**

Friday:

ONE Tool Chest – RentSpree*

Week 5:

Monday:

Skyslope Training 102 Forms and Digisign**

One Tool Chest – Skyslope Forms*

Friday:

ONE Tool Chest – ListHub*

Week 6:

Monday:

Introduction to One Suite**

One Tool Chest – One Suite*

Friday:

ONE Tool Chest – PerkSpot*

Week 7:

Monday:

One Design Creative Studio**

One Tool Chest – One Design Creative Studio*

Friday:

ONE Tool Chest – Boost*

Week 8:

Monday:

ListTrac **

One Tool Chest – ListTrac*

Week 9:

Monday:

RealScout **

One Tool Chest – RealScout*

Week 10:

Monday:

One Design Print Center**

One Tool Chest – One Design Print Center*

Week 11:

Monday:

OneLogin, zONE, & Essential Resources**

One Tool Chest – OneLogin, zONE, & Essential Resources*

Week 12:

Monday:

One App**

One Tool Chest – One App*

Week 13:

Monday:

Rate My Agent**

One Tool Chest – Rate My Agent*

Learning Resource Location:

One.U* - <https://www.realtyonetraining.com/>

Live Instructor **